



Welcome to the South Florida Underwater Photography Society (SFUPS) and thank you for your participation in our monthly meeting as our featured speaker.

As a featured speaker we will promote your appearance on our SFUPS.org website, on our Facebook and Instagram social media platforms and we will highlight you in our monthly Newsletter and Monthly Club Agenda.

To promote your appearance, we will need some information about your presentation. Please provide the following at your earliest convenience (ideally at least 1-2 months in advance). We publish in various formats so please provide a Word/text document and separate images (please do not provide images as a collage) for ease of use.

Email them to TimetoShine@SFUPS.ORG

- ❖ Please label your email Subject line with : SFUPS PRESENTER YOUR NAME and Month of Presentation
- ❖ Provide The presentation Title and a brief description of the presentation theme
- ❖ A brief (one paragraph) biography and photo of you and/or your team
- ❖ Provide your website and where folks may contact you if interested in your services
- ❖ A small selection of images (3 to 5) related to your topic that we can use for promotion
 - Image size: Resolution of 1400 pixels on the longest side

For your Presentation:

- Our attendance is around 50 to 60 members and guests
- Presentations are generally 40 to 45 minutes in length (with 5 - 15 minutes for question/answer session)
- With your permission, we will live stream your presentation on the SFUPS Facebook page the evening of the event and record it. We upload recorded presentations to the SFUPS webpage where members-only are able to watch them late (we'd be more than happy to send you a copy upon request). Please notify us in advance if you would NOT like to be live streamed on Facebook and/or recorded.

Meeting Time:

- The Meet and Greet starts at 6:45 PM EST. Our members like to socialize with our presenter. If possible, please join the call by 6:45 PM, if you're unable to join at that time, we completely understand.
- Our meeting begins promptly at 7pm.
- Club business first, followed by Time to Shine and our intra-club photo/video contest. Our featured speaker generally begins around 8 PM and we like to finish up around 9:15 PM EST.
- Our meetings are the second Tuesday of every month except December (no regular meeting).

Where:

- Due to COVID restrictions we're currently conducting online meetings using Zoom.

Meeting at a glance (all times below are Eastern Time Zone):

- 6:45 - Open Zoom Meeting - Meet & Greet Chat with presenter, members and guests
- 7:00 - The Presidents Welcome, Club News
- 7:10 - New Members, Time to Shine, Featured Photographer of the Month
- 7:35 - Intra Club photo contest winners.
- 8:00 - Monthly Presenter plan a 40-45 minute presentation with 5-15 for Questions & Answers.

Thank you again for sharing your work and experience, we look forward to your presentation.

Chris Burmaster, President South Florida Underwater Photography Society www.sfups.org 412-848-4840